

# Parkwood Presbyterian Church

Date of Purchase (MM/DD/YY)	Vendor	Reason for purchase	Team *	<u>Budget Line</u> to charge	Fund - if non budgeted	Before tax	HST	Total
TOTAL								

Signature: \_\_\_\_\_ Date: (MM/DD/YY) \_\_\_\_\_

My signature affirms that these expenses were incurred for a ministry of Parkwood Church and contain no items of a personal nature

Approved by: \_\_\_\_\_ Date: (MM/DD/YY) \_\_\_\_\_